



Saskatoon  
Public  
Schools

*Inspiring Learning*

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George Rathwell, Director of Education

March 1, 2011

RE: LETTER OF REFERENCE FOR ROOF MANAGEMENT & INSPECTION SERVICES

Please be advised that Roof Management & Inspection Services Ltd. (RMIS) has provided a range of very valuable professional consulting and related services to Saskatoon Public Schools over the past four years. These services include annual physical condition audits of 54 school facilities, documentation and condition reporting based on core sampling and other required testing procedures, recommendations for prioritizing of roofing repair and replacement projects, cost estimating, preventative maintenance action plans, fall protection training and regulatory compliance initiatives, construction management services including timely field inspections during critical phases, and lately, tender documentation, and other services related to tender review and the award of contracts.

In each instance RMIS, and specifically Mr. Percy Crossman, Mr. Greg Howes and Mr. Mark Nerland have acted in the best interest of Saskatoon Public Schools, ensuring that the work provided by their firm is of the highest standard, and significantly beyond that provided by others in the design and construction marketplace.

I heartily recommend RMIS to any owner that requires top notch assistance in addressing their roofing related issues. Please contact me directly at tel. 306-683-8254 or [labas@spsd.sk.ca](mailto:labas@spsd.sk.ca) if you require further information regarding any of the above.

Yours truly,

Stan Laba, SAA, RAIC  
Superintendent of Facilities

SL/tb